

Social Impact Awards 2018

Application Form

Organisation:	
VO Registration Number <i>(if applicable)</i> :	
Type of Entity:	
If applying as an individual, please give full name and ID number:	
Main Contact Person:	
ID Number:	
Tel No:	
Mobile No:	
Email:	
Official Address:	
Social Issue your Project is Addressing:	
Project Name:	
Type of Project:	
Beneficiaries:	
Website:	
Facebook:	
Duration of Project:	1 year / 2 years
Grant Amount Requested:	
Total budget for project:	
Annual Organisation Turnover of previous year:	
Direct beneficiaries:	
Type of beneficiaries:	
Number of beneficiaries targeted:	

List of Documents to be submitted with Application:

1. This **Application Form**, completed, signed and dated
2. **Budget and Activity Plan** Documents
3. Documentation in support of the **budgeted costs** claimed for the project (estimates, quotations, etc)
4. Any other relevant supporting evidence about the Project
5. Signed copy of the **Guidelines**
6. A true copy of applicant's identity card and certificate of registration or enrollment for organisations
7. Further documents and original copies will be asked for at a later stage

Section 1:

1. Project Proposal	
1.1 Project Description Short paragraph explaining your project.	
1.2 Project Objectives What do you want to achieve?	
1.3 Impact Please explain the impact your project will have on Malta and how you will be able to measure it?	
1.4 What problem is this project trying to address? Size of problem? What is the proposed solution? Show any market research that backs your statement.	
1.5 Please explain your sustainability plan. <ul style="list-style-type: none"> • If you are not awarded 100% of the funds requested for your project, how will you raise the remaining funds? • What happens to the project once the funds run out? • Upload any supporting documents (business plans, budgets etc) 	

Section 2 Targets:

What are the quantitative targets of your project?

2. Target Description	2018 Proposed targets	Comments

Section 3:

Your proposal should include a planned execution of the project including timeframes:

3. Activity Plan (Please upload as a separate document)				
Objectives	Activities	Target / Output	Impact / Outcome	Timeframe / Date
* What do you want to achieve as mentioned in 1.2?	*How do you achieve it?	*Tangible outputs from the activity (ex. Number of people reached)	* Changes, benefits, learnings resulting from the activity	*Frequency of activity and scheduled dates

Section 4: Budget

Projects should be in the range of €10,000 - €100,000.

Other planned revenue for the Project (fundraising, other sponsors etc) €

Amount requested €

TOTAL PROJECT COST €

4. Project Budget	
4.1 Please see budget template. Upload separately	
4.2 What are the main budget items. What will be covered through the Social Impact Award fund?	

A. OVERALL ORGANISATION

Section 4:

4. Overall Organisation	
6 Give some detailed information on your organisation. When it was founded, why, achievements to date, challenges, key partners and/or sponsors etc?	
4.2 Who is in your team (organisation management/	

founders/ volunteers). Please specify names and roles.	
4.1 Fundraising a. What are your fundraising plans for 2018/19? b. Have you secured any other donors? c. Are you approaching other donors? How?	
4.2 Auditing Do you officially audit your organisation finances yearly?	

Section 5:

5. Other	
5.1 What non-financial support would you need to have a successful project?	
5.2 Tell us why you think you deserve this fund.	
5.3 Any other points to include:	
5.4 Any foreseen challenges or risks? What are your plans to mitigate these risks?	